



Dear applicant,

Thank you for your interest in hosting a College Club Regional or National Championship Meet. Interested bidders should utilize the following resources within the bid packet to assemble a bid:

1. [Application for a CCS National/Regional Championship](#)
2. [Sample Budget](#)
3. Sample Meet Contract
  - a. [Nationals](#)
  - b. [Regionals](#)
4. [Pool Length Certification Form](#)
5. Meet Director's Guide
  - a. [Nationals](#)
  - b. [Regionals](#)

Regionals may be held between the third weekend of October and the weekend before Thanksgiving. Nationals may be held between the first weekend of April and the second weekend in April (other dates for championship meets may be considered with approval of the Competition Committee). Please keep holidays and breaks in mind when planning to host a championship meet.

Our minimum requirement for Regionals is 8 short-course yards competition lanes plus at least 6 warm-up lanes. For Nationals, we prefer two competition pools with at least 10 short-course yards competition lanes plus at least 8 warm-up lanes and seating for 2,000. Two competition pools with 8 short-course competition lanes will also be accepted for national championships. Warm-up lanes for both Championships are typically short course yards.

Only CCS registered clubs may submit a bid. The complete bid application and all required attachments are due to [CCS](#) by **November 1 at 11:59 PM EST** the CCS registration year preceding the intended championship event. A CCS club may submit an application to bid a Nationals up to two years preceding the event. Bidders must be available for conference calls with the Competition Committee the six-weeks following the application deadline. Bids will be reviewed by the Competition Committee and winners will be announced, at the latest, two months after the application due date.

Bids will be evaluated on the following criteria (in no particular order):

1. The ability of the host team to demonstrate the formation of a local organizing committee that will ensure a successful championship event.
2. Letter of Support from the host venue ensuring that the dates proposed will be

- available.
3. Creation of special opportunities and experience for event participants
  4. Thoroughness and presentation of the bid application and budget

The Competition Committee is willing to assist you in preparing a bid. Please contact us if you would like to receive a bid packet.

Thank you again for your interest in promoting College Club Swimming,

College Club Swimming Competition Committee  
College Club Swimming Advisory Board